



**An Autonomous Institution
(Affiliated to VTU, Belagavi
Approved by AICTE, New Delhi
Recognized by UGC under 2(f) & 12 (B)
Accredited by NBA & NAAC)**

Minutes of the 34th IQAC Meeting, conducted on 30.09.2022

IQAC Meeting was held on 30.09.2022, at 11.00 am.

MEMBERS PRESENT

1	Dr. P. Mahabaleswarappa, Principal	Chairperson
2	Dr. M. A Lourdu Antony Raj, COE	Member
3	Prof. S. C Gupta, HOD - AE	Member
4	Dr. John Barauch, Professor, AE	Member
5	Prof. Ramakrishna, HOD - CH	Member
6	Dr. Vetrivel N, HOD - CV	Member
7	Prof. Sudhan, HOD – CSE (i/c)	Member
8	Dr. Hameem Shanavas, HOD - ECE	Member
9	Dr. Soumya Mishra, HOD - EEE	Member
10	Dr. Vivekananda B Huddar, HOD - ME	Member
11	Prof. Kumar R, HOD – ISE (i/c)	Member
12	Dr. Varalakshmi, HOD - Math	Member
13	Dr. Bharath, HOD - Physics	Member
14	Dr. Preethi G, HOD - Chemistry	Member
15	Prof. Shruthi Ravikumar, HOD - MBA	Member
16	Prof. Kumar R, AP- ISE	Member

17	Mrs. Girijamba, Librarian	Member
18	Ms. Zoya Khanum, II year - ISE	Student Representative
19	Mr. Bhanuprasad S. N, II year - ECE	Student Representative
20	Dr. M. Brindha, Vice Principal	Coordinator

Members who could not attend the Meeting:

1. Dr. N. Alagamurthy - Professor, Department of Mechanical Engineering, Pondichery Engineering College, Pondicherry
2. Mr. Venugopal Rao Chatakondur - Director, Gyansys, Bangalore (Alumnus - CV Dept., 1987 Batch)
3. Mr. Rahul - Consultant (Alumnus - ME Dept., 1987 Batch)
4. Shri. M. J Balachandar, Chairman, MVJCE
5. Mr. Binoy K, Manager, Talent Acquisition, Wipro, Bangalore

Dr. P. Mahabaleswarappa, Principal – MVJCE, welcomed and greeted all the members to the 34th IQAC Meeting. The agenda items were taken up.

Item No. 1: Action Taken report of the 33rd IQAC Meeting

Dr. M. Brindha, Vice principal and IQAC Coordinator, presented the Action Taken report of the 33rd IQAC meeting.

- AQAR for the year 2020-21 was approved and uploaded.
- Final NBA Compliance Report was presented and approved.
- Status of Ability Enhancement Courses (AEC) was presented.
- Fast Track Examination status was presented.

Item No. 2: Review of 2021 Scheme and Syllabus, from 3rd Semester to 8th Semester

Chairman, Board of Studies, presented the Scheme and Syllabus for the 2021 Scheme, from 3rd Semester to 8th Semester.

The following are the observations made during the presentation.

As most of the certification courses are fee based, the members suggested that proper care must be taken before including certification courses as elective. They opined that electives should be

chosen in such a way that all the students get equal opportunity. Cost or affordability must not be the basis for putting up these electives, as this may lead to discrimination. Instead of offering certification courses as elective, the members suggested that these should be provided as value added course, and these value-added courses can be chosen by the students based on their interest. But if we still wish to have the certification courses as elective, the members felt that these courses must be given free of charge, for at least 1 batch. Then depending on interest and outcome, a nominal fee may be charged, from the second batch.

The members suggested that internship review must be conducted in two phases - the 1st phase in VI/VII semester with an internal guide, and the 2nd phase in VIII semester with internal and external guides, so that the progress can be properly tracked. The final evaluation can be done in the VIII semester only.

Proper evaluation of the certification courses should be ensured, so that it doesn't end up in a 'pay-and-get certificate' kind of scenario.

The members suggested that one value-added course must be developed at Institute level on 'Emerging Technologies', for 2 credits,

Item No. 3: Conducting Fast Track Classes for 2021-22

The number of students registered for fast-track classes was discussed.

Item No. 4: Analysis, Discussion and Action Taken on students' feedback about the general facilities available at the campus

Students' feedback on general facilities was discussed.

The following are the observations made during the discussion:

- Circulars should reach all the classes through the Class Teachers, and should be displayed on the Notice Board.
- All information about the events conducted should be shared with the parents.
- All placement related information should be shared with the parents through the respective Proctors.
- Events such as Guest Lectures, Industrial Visits, Workshops etc. should be conducted as per the proposed Calendar of Events.

Item No. 5: Review of Autonomous Results of 2021-22

Dr. M. A. Lourdu Antony Raj, Controller of Examinations, presented the results of Autonomous Examinations of 2021-22.

The following observations were made:

- The subjects with poorer results should be identified and HODs must undertake suitable remedial actions.
- Micro analysis and Nano level Analysis should be prepared by the individual Course Coordinators, as it is required for NBA.
- Result Analysis should be prepared separately, for CET and Management Students.

Item No. 6: Graduation Day Celebration

Graduation Day has been planned to be celebrated on 27.11.2022. The Controller of Examinations discussed the plan for the celebration of Graduation Day. HODs were informed to communicate to the students about the Graduation Day celebrations and confirm their participation.

The meeting concluded with vote of thanks to all the members for their valuable suggestions.


IQAC Coordinator



Principal
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